



WHEELER
WOLFENDEN
DWARES



Inclement

Weather Procedures

Winter weather has started and we want to make sure you are safe when coming into the office. The following procedures are in place for the 2023/2024 winter season.

For Office Closure or Delayed Opening

It is the policy of WWD to remain open during most periods of inclement weather; however, where extraordinary circumstances warrant due to unsafe weather conditions, WWD may close the office and work remotely. Should weather conditions deteriorate throughout the day, WWD may also close the office early to ensure that staff is able to make it home safely.

WWD policy is to follow the DuPont Experimental Station for closing or delayed openings. Call or check the website before coming into the office. Should the decision to delay opening be made when DuPont is on Time, a text will be sent out to staff by 7:30 am.

DuPont Experimental Station

774-INFO
(302) 774-4636

<https://www.dupont.com/774-info.html>

Inclement Weather Tips



Plan Ahead

Stay updated on weather and be prepared if bad weather is anticipated. Take your laptop and any relevant work when you leave if there is a chance of inclement weather overnight.



Drive Slowly

Make sure to leave plenty of room between you and the vehicle ahead of you. Ensure your wipers, tires, and brakes are in proper working condition. Be sure to remove all snow from vehicle



Have Proper Supplies

Wear appropriate footwear that is well-insulated, waterproof, has a nonslip & thick sole with a wide low heel. Wear well insulated mittens/gloves and make sure to have head covering. Make sure to have shovel, scraper, emergency kit, blanket, and salt/sand in your vehicle.

